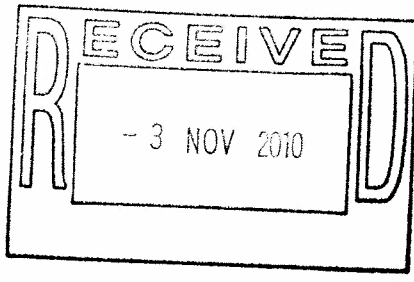


# Royal Mail Group

November 2 2010

Councillor Louise Lang  
City of Edinburgh Council  
City Chambers  
High Street  
Edinburgh  
EH1 1YJ



Royal Mail Group  
Talents House  
21 South Gyle Crescent  
Edinburgh  
EH12 9PB

Tel: 0131 316 7440  
Fax: 0131 316 7246  
Mobile: 07711 446358  
[www.royalmail.com](http://www.royalmail.com)

Dear Louise

Thank you for your letter of October 29 2010, regarding posting facilities at Brunswick Road and in Elm Row.

The posting facilities at Brunswick Road are being removed given that the building is no longer in operation and has been sold.

We believe that customers will be adequately served by alternative posting facilities located nearby. Royal Mail provides Postbox facilities based on the number of customers in an area, the proximity of other Postboxes as well as being able to provide safe and secure access for customers and staff.

The six alternative posting facilities are: -

	Mon-Fri	Sat
Montgomery Street	17.30	11.45
Brunswick Street	17.30	12.15
Albert Place	17.30	12.15
Edina Street	18.00	12.15
Constitution Street	18.30	12.15
Frederick Street	19.15	12.00

Edinburgh Mail Centre at 11 Cultins Road, Edinburgh will also receive mail until 19.30.



Cont...

After investigating the amount of mail in each of the nearby boxes and the boxes at Brunswick Road, the amount of mail does not merit a new franked mail box. Franked mail boxes are now only provided in commercial areas or industrial estates where there are a large number of businesses. Business customers can also pay for a business collection from their premises, which cuts out the need to visit a post box or post office branch.

Franked mail can also be placed in any postbox at the above locations if they are specially provided marked envelopes, available from their Franking Machine manufacturer. Franked mail can also be taken to any of the nearby post office branches.

The latest collection time in the area is set at 17.30/18.00/18.30 to allow Royal Mail to meet its onward connections for mail transportation into our mail centre.

I hope this answers your queries.

Kind regards

Yours sincerely

A handwritten signature in black ink that reads "Julie Morrison". The signature is written in a cursive style with a large, looped initial 'J'.

Julie Morrison  
Head of External Relations  
[julie.morrison@royalmail.com](mailto:julie.morrison@royalmail.com)